

**Park City School District
October 21, 2014
Regular Session 4:00 P.M.**

Members present

Maurice Hickey, Nancy Garrison, Michael Boyle, Tania Knauer and Charles Cunningham participating via telephone.

Staff Present:

Ember Conley, Todd Hauber and Lorie Pearce

Student Council:

Emma Louden

Meeting called to order at 4:02 PM

Board Member Hickey called the meeting to order at 4:02 PM. Member Garrison led the pledge of allegiance.

Consent Calendar

Member Boyle made the motion to approve the consent calendar as read. Member Knauer seconded the motion. Motion passed unanimously.

- A. Closed Minutes of September 16, and October 7, 2014
- B. Regular Session Minutes of September 16, 2014
- C. Special Regular Session Minutes of October 7, 2014
- D. Account Payable Registers of September 15, September 19, October 2, October 3, October 13, and October 15, 2014
- E. Utah Consolidated Plan
- F. Negotiation Process
- G. September Revenue and Expenditures
- H. Personnel

LICENSED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Gabriella Fuentes	PPES	3 rd Grade DI Spanish Teacher	Full-time
Ibarra			
Kyle Fish	PCHS	Film/Production Teacher	Full-time

CLASSIFIED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Edith Carranza	Comm. Ed.	Child Care Asst.	Part-time
Mary Closser	Comm. Ed.	Adult ESL Teacher	Part-time
Wendy Rolfe-Cook	Comm. Ed.	After-School Teacher	Part-time
Casey Rockhill	EHMS	Inst. Asst. II – Special Ed.	Part-time
Rhonda Bukovinsky	TMJH	Inst. Asst. II – ELL	Part-time
Alyson Goyette	TMJH	Inst. Asst. I	Part-time
Antonio Ortiz	TMJH	Inst. Asst. II – ELL	Part-time
Anna Davis	PCHS	Inst. Asst. II - Special Ed.	Part-time
Jaritzzy Rodriquez	PCHS	Inst. Asst. II – ELL	Part-time

Jill Kopish	JRES	Inst. Asst. I	Part-time
Sarah Mendoza	JRES	Inst. Asst. I – Kinder	Part-time
Anna Bayona	TSES	Inst. Asst. I	Part-time
Paula Trodahl	JRES	Inst. Asst. I	Part-time
Kristy Hoffman	TSES	After-School Teacher	
		Inst. Asst. I	Part-time
		Inst. Asst. II–Reading	
Mindy Holbrook	TSES	Inst. Asst. I	Part-time
Nora Macchia	TSES	Inst. Asst. I	Part-time

Monthly Reports

PCEA - Jim Fleming stated that PCEA is not opposed to a professional studies building and they do hope the program continues to grow. In the interest of the community and employees they would like a community formed to discussed the overcrowding of the schools. Speaking of crowded schools, the class size issue has not been fully addressed. They will continue to speak out until this issue is addressed. If the goal is to improve the achievement gap then class size should be addressed.

PCCEA - Maryann Gilmore Reported that last spring they encouraged the Board to recognize classified employees and she is happy to see that it is now being done. Second issue is additional FTE's and increased use of the building has classified staff impacted. A few years ago the custodial staff were cut, staffing level has not changed, but the number of students and the use of the building has increase. The license salary schedule includes a \$500 school goal for them, because all employees impact schools, then all schools or department should be allowed to participate in this. Encourages the Board to include classified staff if school goals are met. Thanked the Board for getting back to her with their availability for the November 19th has been given to Maryann for the take a Board member to work.

Student Council – Emma Loudon reported that zombie night is October 29, and the benefits of this will go to the American Heart Association. Student Council members will be participating in the PCEF phone-a-thon tomorrow night

Superintendent Report

Superintendent Conley presented her monthly report to the Board. Each month, one school will be highlighted and they will present information on the Professional Learning Communities (PLC).

The next community forum is scheduled for November 13 at 6:00 PM, at the Park City High School Lecture Hall.

Superintendent Conley thanked Matt Nagel for being an Impactful Educator as honored by Kayla Gillaroy from Stanford University.

Doug Nage and Sara Tabin were honored for being National Merit Semi-Finalists. 50,000 students with the highest scores are accepted and about 16,000 students from across the US are chosen as semi-finalists.

Adam Snyder was thanked for his outstanding services as the Student Council Member on the Board for the 2013-2014 school year.

Boys Golf Team took its 7th title this year under the direction of George Murphy.

Coach Espinoza is the Girls Tennis Coach and they came in 2nd place this year.

Rebekka Monson was recognized as the Classified Employee of the Month for Park City High School. Principal O'Connor thanks Rebekka for her assistance in the counseling office as well as being the high school testing coordinator.

Debra Alcox, math teacher was recognized as the Teacher of the Month for Park City High School. Principal O'Connor stated that Deb stepped up to the plate to assist with concurrent enrollment issues, and he appreciated all of her help.

Superintendent Conley went on to read a response to changing circumstances in the district. The information contained, the District Learning Plan, Center for Professional Studies, Master Planning, Shared Decision Making Process and finally Representing the Leadership Team. In conclusion she stated: *"We remain committed to the pathways and PCCAPS and all the benefits these programs promise our students, but recommend a district wide analysis that addressed the impacts of recent increases in student enrollment be complete. I look forward to fully implementing the District Learning Plan and aligning the Master Plan to our goals of the district."*

The Master Planning met two weeks ago and they will continue to meet every other week to continue their work. Minutes and the agendas of all meetings will be posted on the district website.

Member Boyle made a motion to adjust the agenda and move decision 7.02 facility to the next meeting . Member Garrison seconded the motion. After some discussion Member Boyle withdrew his motion. Member Garrison seconded.

Discussion

PCHS Professional Learning Communities

Principal Bob O'Connor presented Professional Learning Communities for Park City High School. Principal O'Connor thanked Lyndsay Anderson, Bob Edmiston, Danny Fisher, Bret Hughes and Phyllis Suggett for all of their efforts with the PLC's. They made a decision before the training to implement their training differently than is suggested. They didn't take a whole school concept, but instead they took 25 Latino students working towards a Professional Learning Community as well as trying to close the achievement gap. They have devoted a large part of early release on Monday's to focus on accreditation. In January, they hope to start full school PLC's.

SAGE Overview

Dr. Tim McConnell gave an Sage Overview, but since the results have been embargoed, there is information that he can not share. The information will be shared at the November Work Session, November 4, 2014. Information as to where to find the SAGE information was shared with the Board. The State Office of Education has a section dedicated to assessments, where you can find SAGE Communication resources. (REVIEW THE PPT)

Public Comment

The Board took some time to address the facility concerns and determine how to proceed. Todd Hauber had some questions about the direction and instruction as well as a timeline for the Master Planning Committee. Is there a sense of urgency to look at the district as a whole, or is there individual buildings that need to be looked at. Member Garrison would like to see a prioritized list of items that need to be done, such as what is presented for the capital outlay projects. Todd explained that in order to complete facility evaluations and audits it will require that other tasks that need to be done, may have to be put on hold.

Riki Case - Center for Professional Studies - President of the PTO-PTA counsel wanted to clear up some

confusion about the letter that was sent out district wide. She is the author of the letter and all counsel members were in agreement with what was sent out.

As a community member there is a distinction between the program and the building. She is in complete support of the program, and thanked the Board for delaying the decision on the actual building. The first point is the needs of the program, and a definition of what is needed. The second point is that this discussion of the building has been in discussion for a long time, but it has changed needs and names, so this needs to be solidified before moving forward.

Lee Caruso - Professional Studies Facilities - First of all thanked everyone for accepting the superintendent's recommendation and the Board for supporting the recommendation. Her concern was that she was not sure how this decision came about so quickly. All agendas are presupposed that we were going to have this building. The committee did not have parent stakeholders. Confusion about what the Master Planning Committee does. Need to look at Strategic Plan and the type and quality of education we want as a district. Lacking in space and teachers for the younger grades.

JJ Ehlers, Doug Payne, and Julie Eihausen , Facility for Professional Studies - Current Board candidates introduced themselves. Thanked the Board for making the decision to look at the needs of the district and presented a letter signed by the three of them stating that they did not support the facility being built at this time.

Margaret Hyatt - Proposed vote for Construction of CAPS building - Thanked the Board for delaying the vote. When looking at the facility priorities don't just assess the condition, assess the utilization. There are empty seats or spaces at buildings that maybe able to be used such as the Learning Center.

Decision

Facility Decision for Center for Professional Studies

Member Garrison made a motion to defer the decision on the Facility for Professional Studies until the Master Planning Committee can prepare a comprehensive review of our facility priorities.

Member Knauer seconded the motion. Motion passed unanimously.

Policies for Discussion

Policy 4020 District Records Management

Policy 4020 District Records Management is before the Board for revisions and discussions.

Todd Hauber explained that with state statute changing, our policy needed to be updated.

Policy 7040 Extra Duty Assignments

Policy 7040 Extra Duty Assignments was before the Board for discussion due to age. There was some continued discussion as to whether or not this needed to be in policy rather than an administrative procedure. Member Hickey would like to see this policy placed in the Administrative Handbook instead of into policy.

Policy 7085 Employee Licensed Staff

Policy 7085 Employing Licensed Staff is before the Board for discussion due to age.

Adjourn

Meeting adjourned at 6:25 pm

Member Boyle made the motion to adjourn to Work Session on Tuesday, November 4, 2014 at 9:00 am. Member Garrison seconded the motion. Motion passed unanimously.

Maurice Hickey, President

Michael Boyle, Vice President

Nancy Garrison, Member

Tania Knauer, Member

Charles Cunningham, Member

Todd Hauber, Business Administrator